Remote Deposit Capture- Depositing a check on app

- Sign the back of the check as normal
- Endorse underneath your signature: FOR MOBILE DEPOSIT ONLY ACU
- Sign into the mobile app
- Click the menu Tab in the upper left corner (≡)
- Choose Deposit from the menu
- If you have more than one member account, it will ask you to select the account you would like to deposit into.
    - Once you choose the account it may take a few seconds to pop up the next screen
- There is an option for instructions also that will help assist you.
- Choose New Deposit
- To Account: choose which account you would like to deposit into (use drop down menu to choose)
- Amount: Type in the amount of the check
- Click front image (you must allow app to access your camera to deposit a check)
    - Make sure you get as close as you can while still getting the whole check in the screen.
    - Then click the camera button
    - Verify Front of Check
        - See if the image is okay. If okay click KEEP IMAGE. If not okay then click Retake Image
- Click back image
    - Make sure you get as close as you can while still getting the whole check in the screen.
    - Then click the camera button
    - Verify Front of Check
        - See if the image is okay. If okay click KEEP IMAGE. If not okay then click Retake Image
- Once satisfied you will click √ Submit This Deposit
- The deposit will then be approved by an employee at the Credit Union
- Once approved if done before 3pm EST the file should post same day unless it is a weekend or holiday.